



1000 West Eighth Street • P.O. Box 3033 • Gillette, Wyoming 82717-3033
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Teaching Effectively - Learning Successfully

Dr. Alex Ayers
Superintendent of Schools

Dennis Holmes
Associate Superintendent
for Instructional Support

Carl Fox
Purchasing Manager

Jessica Kiehn
Purchasing Technician

April 20, 2022

To: Board of Trustees

From: Dennis Holmes *Dennis Holmes*
Associate Superintendent for Instructional Support

Re: Request to surplus and recycle obsolete and outdated items

Surplus Items and Equipment

Miscellaneous – Furniture, Custodial Equipment, Snow Blower, Washers/Dryers,
Hobart Double Sided Refrigerator – Asset #01856.

Electronics – Charging Cases, Cameras, Projectors, etc.

Items will be listed for sale through an online auction. Items not sold or not in good working shape
will be recycled or disposed of per district policy.

Electronics Recycling

Computers, Copiers, and other assorted electronic items not sold at auction.